



Stallholder Rules & Regulations for Spring Bliss Festival

By applying to occupy a Stall Space, you agree to be bound by these Terms & Conditions.

Spring Bliss Festival can terminate this agreement; alter any rule or Term, from time to time. The following Terms & Conditions apply:

Applications

Stallholders are accepted based on their goods and products that were provided on application and fit into our events.

Once an application is submitted, the Stallholder agrees to adhere to the Terms & Conditions in this contract. If successful, you will be notified via email.

Stallholders are required to fulfill their stall booking obligation.

Stall Fees:

Stallholders will receive confirmation via email along with a request for payment of stall fee and Public Liability Insurance.

Failure to pay site fees will result in the stall being cancelled and allocated to someone else

All fees paid to The Gathering of the Goddesses Pty Ltd by approved stallholder applicants are not refundable.

BUMP IN/BUMP OUT

Setting up and packing up procedures are specific to each market. Details will be given to stallholders close to the market or event date.

All vehicles must have hazard lights on and no more than 5km per hour.

Stalls

It is imperative that you always keep your stall must not impede pedestrian flows, must not display any offensive material and must be clean and presentable. The stallholder does not convey any right to any particular location. Stallholders must locate their stalls as directed by Spring Bliss Festival who is authorised to determine and change the layout for stalls from time to time. However, we do note that stallholders may request special consideration when allocating spaces due to some practical and technical factors. Please contact us for further discussions.

The stallholder must ensure that all trading activity is within the boundaries of the stall.

It is a stallholder's responsibility to ensure that their product is protected and that they have all the necessary equipment on hand to do so (i.e. gazebo sides, weights to secure gazebo etc.).

Stallholders are NOT allowed to commence pack up until the end of the event hours.

Signs erected must not impede pedestrian flows, must not display any offensive material and must be clean and presentable.

STALL & PERSONAL SECURITY:

Security of a stallholder's stock, produce, equipment, cash and personal effects is the responsibility of the stallholder.

STALLHOLDERS CONDUCT:

Stallholders are expected to act in a professional manner, at all times. Spring Bliss Festival will not tolerate any offensive comments, unwarranted gossip, or bad behaviour.

Public Liability

All stallholders must submit a current certificate of currency to a minimum value of \$10,000,000. No stallholder will be allowed to set up without this requirement.

Food Permits

All food and wine stalls, either fresh food or pre-packaged must comply with all current legislation including with the Food Act 1984 (including its Regulations) as governed by the Macedon Ranges Shire Council and the "Food Smart" Food Safety Program of the Victorian Government. Food businesses who are registered with the Macedon Ranges Shire Council must submit a copy of their Food Act Certificate of Registration for Temporary Food Premises. Food Businesses coming from outside the Macedon Ranges Shire must submit a Statement of Trade form to the Macedon Ranges Shire Council. Please call Macedon Ranges Shire's Environmental Health Department on 5244 0333 for info.

Gas:

All gas appliances used for cooking are required to be in excellent working condition with particular attention being given to gas bottles (current date), flame guards etc. Operators must complete a Gas Safety Self-Check List and have them available during the event for inspection. Inspections for site safety audits will be carried out and where in the opinion of the The Gathering of the Goddesses and/or Macedon Ranges Shire equipment is deemed to be a hazard, the stallholder will be directed to remove the equipment immediately. All stallholders using gas must provide their own fire extinguishers

Power:

Limited single-phase power is available only to selected areas. All stallholders requiring power must provide their own fire extinguishers and detail all equipment and how much electricity each unit draws. You should supply your own Residual Circuit Device (RCD) "safety switch" for installation at each power outlet in use. Double adaptors are prohibited, and all power boards must have current overload protection. All leads need to have sufficient length to extend up to 12 Metres. Faulty

equipment causing power failure, proving to be detrimental to the festival, its workers, other stallholders, and the public will remain the liability of the stallholder and may result in legal action. All equipment brought on site needs to be tagged and tested prior to the event. Any equipment not displaying a current tag will NOT be able to be used.

WEIGHTS

irrespective of weather conditions, gazebos must be always weighted down with heavy sandbags or with appropriate and secure weights. ALL vendors are required to have a minimum of 20kg per leg. Where it is possible heavy duty tent pegs can be used under adequate weights.

Note: This is an insurance requirement and is mandatory. Umbrellas must also be safely secured with a heavy base and tied to your gazebo where possible. **There are absolutely no exceptions.**

Spring Bliss Festival, its operator/s, servants, agents and/or assigns shall not be liable for loss or damage to stock and/or equipment however caused.

END OF TRADE PACK UP/VEHICLE PROCEDURES:

- All stock, goods and/or items must be packed up first. Marquee/umbrellas to be dismantled and packed up. Site to be cleaned and all rubbish removed.

Note: Market bins are for lightweight rubbish only, not stallholders produce, rubbish and/or boxes.

- Vehicles to enter market grounds once the above have been done first and permission has been granted to drive onto grounds.
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- All vehicles must have hazard lights on and no more than 5km per hour.

- **RUBBISH REMOVAL:**

Stallholders are responsible for the removal of all rubbish and must leave their site clean and clear of all debris. The rule is simple: If you bring it in, you take it home. Do not throw boxes and food produce in the Council / Private Facility rubbish wheelie bins.

- No solid or liquid waste is to be deposited or caused to be deposited on the ground or in any drains, or other public land/space.